



RajagiriPublic School

Rajagiri P O, Kalamassery 683104, Kerala, INDIA
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AFFILIATED TO C B S E, NEW DELHI (AFFILIATION NO. 930136)

10.11.2016

Dear parent,

1. Friday, 18 November 2016 will be a holiday for Classes VII – XII. There will be a full rehearsal of the Annual Day on that day. All participants of Annual Day should reach school by 7.45 a.m. in their school uniform. Students of reception committee and prize winners need not come to school that day.
2. On Saturday 19th November 2016, all participants and volunteers must reach school at 11.00 a.m. in their school uniform. Two buses, one from Aluva and one from Thevara via Menaka will start at 10.00a.m.
3. Students have to bring lunch from home on Saturday, 19November 2016.
4. Students who are receiving prizes on the Annual Day must report at Rajagiri Public School at 2.00 p.m. in their blue school uniform.
5. The prize winners must give an amount of Rs. 35/- to their class teachers for their Annual day photograph.
6. Parents and students can avail of the buses after the Annual Day programme.
 - a) Thevara via menaka
 - b)Aluva
7. All participants will be picked up and taken home by the parents from their respective green rooms after their wards' item. Participants have to change back to their blue uniform after their item. Please do not take away your child without informing the teacher in charge
8. Parents have to ensure that all volunteers are also picked up and taken home after the Annual Day.
9. All students who come for the Annual Day will be in their school uniform (blue). Id card is compulsory. Those not in uniform will be sent back home. Parents are requested to take care of their wards after the programme.
10. Students are not permitted to carry mobiles, cameras or any electronic gadgets on the campus.

Yours sincerely,

Mrs. Susan Varghese Cherian
PRINCIPAL

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Dear class teacher,

I, the parent of _____ of Std. _____ Div. _____ have received the circular dated 10.11.2016 regarding Annual day 2016 (Classes VII – XII).

Name and signature of the parent: