

## **VARIOUS SCHOOL FEE REMITTING PROCEDURES**

### **1. FED MOBILE (Need to have a Federal bank a/c ) (Free of charges)**

Download the Fedmobile app from the play store → Login Fed mobile → Other services→ EFEE → Select city (Kalamassery) → select institution (Rajagiri Public School or Rajagiri Kindergarten) → Student ID ie. admission No (Eg. RPSXXXX) → Proceed → select the installment fee.

[in case of remitting more than one installment a gap of 10 minutes duration may be maintained between the installments]

### **2. FEDNET (Need to have a Federal bank a/c (Free of charges)**

Login [www.epay.federalbank.com](http://www.epay.federalbank.com) → Register as new user → After Registering Sign in → Payee → Add payee → Select category → (School) → Select Payee (Rajagiri Public School RPS or Rajagiri Kindergarten RKG → Enter Student ID (ie admission No. RPSXXXX) → Confirm the student → choose the installment → Click the pay bills →Enter the email id and mobile no→Proceed to Pay → Choose the transaction UPI / Net banking (Fed bank)

### **3. UPI Payment Option (Other Banks)**

Login [www.epay.federalbank.com](http://www.epay.federalbank.com) → Register as new user → After Registering Sign in → Payee → Add payee → Select category → (School) → Select Payee (Rajagiri Public School RPS or Rajagiri Kindergarten RKG → Enter Student ID (ie admission No. RPSXXXX) → Confirm the student → choose the installment → Click the pay bills →Enter the email id and mobile no→Proceed to Pay → Choose the transaction UPI→ Enter your UPI ID.

(Next step) - Open mobile Banking App on your mobile and Approve.

### **4. SMART CAMPUS FEE REMITTANCE (Use the Credit / Debit card of any bank ) (Transaction is chargeable)** Login – [http : / rajagiri.smartcampus.co/account/](http://rajagiri.smartcampus.co/account/)

- a) For new registration click on the “Create Account” button at the bottom of the “Log In” area.
- b) Enter the mobile number in which you registered as primary contact number of your student in school records. And then click on “Submit”. (To confirm your registered mobile number please ‘search with admission number option)  
(Eg : RPSXXXX)
- c) Now the register page will open. You need to fill all the fields in the registration form and submit. You will get an email message in your registered email id with a link to activate the user.
- d) Once activated, then parent user can login using the username and password.

- e) Then click on the online payment menu at the left. The user will get two options Fee payment and the payment History.
- f) Select “Fee payment” option and select the student from the list given. Then the selected student details with the fees to be paid will be displayed.
- g) Select the installment to be paid and click on proceed to pay.
- h) Follow the same procedure given above if there is more than one student.
- i) Till the formalities between the school and bank are completed, use the credit / Debit card.  
Charges :- (1.6% +GST of the transaction amount. For net banking (Rs. 30/- +GST per transaction)  
For UPI transactions no charges will be levied, as per the instructions of RBI.
- j) History of all payments through this system is available in “Payment history” menu.

**NOTE :**

- 1. The mobile number of parents registered with the school only to be used for registration in case of smart campus fee remittance.
- 2. As far as possible continue to use the same payment system either (Federal bank/ smart campus) till the month of March. In case of switch over from Smart campus to Federal bank remittance, prior intimation may be given to school office. ([fee@rajagiri.ac.in](mailto:fee@rajagiri.ac.in))
- 3. In case of remitting more than one installment a gap of 10 minutes duration may be maintained.
- 4. For any issues / doubts of online payment, please mail to [fee@rajagiri.ac.in](mailto:fee@rajagiri.ac.in) Mention your mobile number and students details in your queries.

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